



PLANNING DEPARTMENT
(760) 770-0340
Fax - (760) 202-1460
68-700 Avenida Lalo Guerrero
Cathedral City, CA 92234-7031

(Staff Use Only)

HB ____ - ____ - ____

HANDBILL PERMIT APPLICATION

GENERAL INFORMATION:

Applicant Name: _____ Phone Number: _____

Applicant Address: _____ Fax Number: _____

Applicant City/State/Zip: _____ E-Mail: _____

Business Address: _____ Fax Number: _____

Business City/State/Zip: _____ E-Mail: _____

Applicant Signature: _____ Date: _____

Brief Description of Business and Handbill Distribution Techniques

Number of Agents or Employees: _____

Last two occupations of applicant:

Employer Name	Address	Employment Dates
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Employer Name	Address	Employment Dates
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Any Convictions of Crime other than Vehicle Code Violations: ☐ Yes ☐ No

Cathedral City Business License Number: _____

SUBMITTAL REQUIREMENTS:

- | | |
|--|---|
| <input type="checkbox"/> Live Scan | <input type="checkbox"/> Application Fee of \$100 |
| <input type="checkbox"/> Business License | <input type="checkbox"/> Sample Handbill |
| <input type="checkbox"/> Copy of Handbills | <input type="checkbox"/> Completed Application |
| <input type="checkbox"/> 2" x 2" Photo of Applicant taken within the past year | |

DETERMINATION OF APPLICATION (Staff Use Only)

ACTION TAKEN: ☐ APPROVED

☐ DENIED

If denied, provide reasons:

If approved, the following are Conditions of Approval:

The applicant shall return 48 hours after delivery and pick up any remaining fliers.
Handbills shall not be delivered before 8:00 AM or after 5:00 PM or on Sundays or Holidays.

Approved By: _____

Date: _____

Staff Comments: _____

Date/Time Received:	Received By:	Amount Received:	Receipt No(s):
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